

**PARISH CHURCH OF ST AUGUSTINE THORPE BAY**

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**MINUTES OF THE ANNUAL MEETING OF PARISHIONERS SUNDAY 24 APRIL 2022**

Canon Linda Barnard welcomed everyone with a prayer and the meeting then started at 11.20 a.m.

**26 parishioners were present.**

**1.Election of Clerk to the meeting**

Tricia Muzalewski was elected as clerk to the meeting.  
Unanimously agreed.

**2. Election of Churchwardens**

Phil Harrison confirmed he was willing to stand as Churchwarden for the next coming year and was elected accordingly.

Proposed by: Barry Wadley-Smith

Seconded by: Colin Russell

Colin Russell commended Phil Harrison for his tenacity and thanked him for his work as Churchwarden.

**MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING**

**SUNDAY 24 APRIL 2022**

**1.Apologies for Absence**

Karen Kindley

Paul Chisnell

**2.Approval of Minutes of the APCM 23 May 2021**

The minutes were accepted as a true and accurate record of the meeting.

Proposed by: Colin Russell

Seconded by: Barry Wadley-Smith

Unanimously agreed.

**3.Matters Arising**

None

#### **4.Election of members to the PCC:**

There are 12 places to be filled. The 3 Deanery Synod Representatives are automatically members of the PCC during their 3 year term of which 2022 will be their third and final term. There were 12 nominations for the 9 other places and it was put to the meeting that during this time of interregnum the PCC valued all support offered and therefore it was proposed and agreed by the meeting that the first 9 persons nominated would be elected and the further 3 nominations would be co opted.

Those elected to the PCC were:

Colin Russell  
Paul Chisnell  
Barry Wadley- Smith  
Ian Stobart  
Mhoira Brewer  
Patricia Muzalewski  
Barbara Black  
Joseph Frederick[Fred] Watson  
John Gray

Linda Barnard  
Martin Everett      Deanery Synod representatives  
Margaret Ridley

Co-opted and to be confirmed at next PCC meeting

Megan Dugdale  
Mark Wilcox  
Karen Kindley

#### **5.Report on changes to the Electoral Roll**

There were no changes further to the update provided by Martin Everett on 27 March 2022 and which had been displayed as required by the regulations.

The total on the roll as at 27 March 2022 were 181

Additions: 6  
Deletions: 10

Resident in the Parish: 67

Non-Resident: 114

Numbers on the Roll in previous years:

2019: 158  
2020: 177  
2021: 185

## **6.Financial Report and Accounts**

Colin Russell reported that copies are at the back of the Church and on the Website. The contents reflected the long lockdown period during the year from Covid.

Unanimously received

## **7.Appointment of Independent Financial Examiner**

Graham Lane was re-appointed as the Independent Financial Examiner

Proposed by: Phil Harrison

Seconded by: Colin Russell

Unanimously agreed

## **8.Report on the PCC, Parish Activities and update on Interregnum/vacancy**

Margaret Ridley thanked the Warden and PCC for the support she has been given.

Margaret reported that a suitable applicant has come forwards for the vacancy of vicar and, subject to all necessary approvals, it is anticipated the post will be filled.

There were matters that needed attention with regard to making the vicarage habitable for residence of the new incumbent. The financing of necessary works would need to be addressed for further consideration at the PCC meeting on 23 May.

The redecoration costs would remain the Parish's responsibility. Any structural changes needed would fall outside of the parish's financial responsibility. The overall wish would be that important assurance is given to the incumbent that necessary work will be done to the vicarage and that the PCC are aware of this.

## **9. Deanery Synod Report**

Linda Barnard commented that the people in the Deanery do not know each other well and this was being addressed. There will be a Deanery picnic in our grounds on the 12<sup>th</sup> June 2022 to celebrate the Platinum Jubilee and to which members of our congregation are invited. Further, there is being instituted a Deanery Prayer letter.

Proposed by: Sarah Devereux

Seconded by: Megan Dugdale

Unanimously received.

## **10. Parish Safeguarding Report**

Linda Barnard offered to stand in as Safeguarding Officer for the time being.

She confirmed there are key issues to be dealt with concerning compliance with DBS measures. This would be for three members of the PCC, the Choir Captain and Church Warden whose DBS certificates would have to be renewed.

Safeguarding would be on the agenda of the next meeting of the PCC on Monday 23 May 2022 at 7.30 p.m.

In the meantime, Linda Barnard kindly agreed to arrange for the DBS registrations to be renewed and she would review training requirements in preparation for someone to be appointed. Linda confirmed her willingness to be recruited for the time being.

Nominated by: Margaret Ridley

Seconded by: Ian Stobart

## **11. Any Other Business**

- The proposed extension would need to be dealt with next year once the new incumbent is here.
- Barbara Black requested two extra strong legged chairs for the church hall to accommodate “bigger” people and to avoid accidents occurring. It was acknowledged that a maximum number of chairs would need to be established to meet the needs of users of the hall. Unfortunately, the existing supply of chairs was decreasing through wear and tear. This would be a matter for the agenda for the next PCC Meeting. The Hall Manager was asked to obtain an idea of whether there are currently enough chairs to meet current demand.
- Colin Russell reported that the number of subscribers to the One Hundred Club is getting low. He asked for cheques from those wishing to subscribe for £12. Colin drew this month’s ticket. This was Number 612, in the name of Penny Read.
- Mhoira Brewer proposed a vote of thanks to Margaret Ridley for all her hard work.
- Margaret Ridley confirmed dates of this year’s PCC meetings as follows:
  - 23 May 2022 at 7.30 p.m.
  - 12 September 2022 at 7.30 p.m.
  - 14 November 2022 at 7.30 p.m.

**12.** The meeting ended at 1220 p.m. followed by a prayer led by Linda Barnard.

