



Minutes of the St Augustine's P.C.C. Meeting held on Tuesday 20th March 2018

Members Present:			
Rev'd Canon Jonathan Collis	Father Christopher Giles		
Colin Russell (Treasurer)	Karen Kindley		Dawn Holley (as Minute Taker)
Martin Everett (Churchwarden)	Peter Somerville		
Mhoira Brewer (Churchwarden)	Ian Stobart		
Margaret Ridley (Secretary)	Megan Sylvester		
Linda Barnard	Fred Watson		
Paul Chisnell			
	Agenda Point	Discussion /Decisions	Proposed/Seconded/Agreed
1	Opening Prayer	The meeting opened at 8pm in prayer led by the vicar.	
2	Apologies for absence	Karen Kindley, Edwyn Pym, Hannah Rowland	
3	Minutes of the meeting Tuesday 23 rd January 2018	Minutes agreed with an amendment to 4.2: LB is in principle but not in practice able to conduct funerals (til 2021).	Proposed: FW Seconded: MS Unanimously agreed
4	Matters arising from January minutes	<ul style="list-style-type: none"> i. Remembrance Book Scribe – ongoing line of enquiries (MB) ii. KK has informed ME / MB of welders contact details. iii. Stewardship Letter has gone out – further details in Vicar's Report. 	
5	Deanery Synod Report	<ul style="list-style-type: none"> i. Uneventful meeting. ii. At the next Deanery Synod an official from the diocese will talk with regards to GDPR, perhaps relevant to Churchwardens, Secretary. Meeting on 26th June, St. Saviour's, Westcliff) iii. Holy Trinity are re-advertising their vacancy, no movement at North Shoebury and Father Luke will be leaving St. Luke's for Colchester. 	

6	Church Wardens' Report	<ul style="list-style-type: none"> i. ME explained the background around the new boiler: there had been complaints by users of the hall with regards to it feeling cold, then the boiler failed so a decision was made to replace it. ii. MB asked if there was an expenditure limit they should adhere to before requesting PCC permission. CR suggested that in urgent cases such as this it could be ratified after the event. JC commented that he was certain the PCC were happy to trust the judgement of the churchwardens in such an event and as such the PCC gave retrospective ratification for the boiler expenditure (approx. £2, 200). iii. JC thanked the Church Wardens and the report was accepted by the PCC. 	
7	Treasurer's Financial Report	<ul style="list-style-type: none"> i. CR commented that he had concerns about the amount of money coming in but it is turning out to be better than first thought. The stewardship income should be about the same as last year. ii. JC reminded those on the PCC that haven't done so to send in their stewardship letters as soon as possible please. iii. Financial Report to be discussed during APCM item 	
8	Vicar's Report	<ul style="list-style-type: none"> i. Extension – JC is confident of receiving £1k from the diocese towards the cost. ii. JC spoke at the Burges Estate Residents Association (BERA) about the forthcoming extension plans and there was certainly no outcry both FW and IS commented that JC had presented the case well. iii. CG pointed out that the church should have an annual check up on the roof and as such the roof should be examined by the end of this week (23 March). iv. Priorities Update: Trainee bellringers are getting along nicely. Music: trying to get Gaudeamus to perform once a year. JC has also spoken with Warren Symes about the possibility of students from the Southend High Schools singing at Evensong. v. Welcome Audit: JC is drafting a welcome leaflet and hopes a local estate will print. Toilet: JC will research a paper towel supplier. LB commented that it also needs a notice above the sink stating that it is "Not Drinking Water" as it is so close to the facilities. Creche: new, quiet toys are recommended, JC to search for foam / soft building blocks. MS asked if there will be one or two crèche areas after trying it out, JC confirmed there will be only one. JC then went on to thank all those that had contributed to the Welcome Audit. 	

9	APCM	<ul style="list-style-type: none"> i. Financial Report: CR informed the PCC that the accounts had been independently reviewed and that everything is straightforward. JC asked for questions, there were none. JC thanked CR very deeply indeed for the meticulous way the report has been put together. ii. Activities of Parish and PCC: JC asked for any questions. LB asked what a “vimpel” is, JC informed the Council that it is a pennant flag, one of which is currently flying on the tower. iii. Deanery Synod: No questions. iv. Fabric and Fittings: ME would welcome any new volunteers to the Churchwarden’s role. An additional Assistant Warden would be great and MB commented that it would be nice if they were not on the PCC. JC thanked them both for their sterling work. ME informed the PCC that the Electoral Roll report will be finalised on 3rd April (due to strict guidelines for the notice period of the Electoral Roll) but commented that there are currently 206 on the ER. v. JC then thanked the PCC for their support and encouragement over the past year. The Churchwardens will be elected at the APM, the PCC will then stand down and a new PCC will be elected at the APCM. LB commented that the Deanery Synod vacancy is only a two year appointment due to Edwyn Pym standing down. 		<p>Proposed: PS Seconded: FW Unanimously agreed Proposed: MB Seconded: PC Unanimously agreed Proposed: LB Seconded: ME Unanimously agreed</p> <p>Proposed: MS Seconded: MR Unanimously agreed</p>	
10	AOB	<ul style="list-style-type: none"> i. CR commented that he would like to compliment the clergy on the Lent Sermons – they were very inspiring. ii. PC commented that due to Data Protection all volunteers’ contact numbers should not be placed on the website. iii. MR said please let her know if anyone wishes to attend the Resourcing PCCs meetings. iv. JC offered his thanks to the PCC for all their work over the last year. 			
11	Dates of 2018 meetings		<p style="text-align: center;"><u>Standing Committee</u></p> <p>Tuesday 5th June Tuesday 4th September Tuesday 6th November</p>	<p style="text-align: center;"><u>PCC</u></p> <p>Tuesday 19th June Tuesday 25th September Tuesday 20th November</p> <p>APCM – Sunday 22nd April</p>	

12	Closing prayer	The meeting closed at 8.50 pm in prayer led by the Vicar	.
----	----------------	--	---